



CITY OF BANNING, CALIFORNIA

Senior Maintenance Worker

Job Code: 4240

FLSA ☐ Exempt ☒ Non-Exempt

JOB DEFINITION: Under general supervision, performs a variety of duties associated with leading an assigned crew and participating in the maintenance and repair of streets and parks.

ESSENTIAL FUNCTIONS: *The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification. Shown are duties intended to provide a representative summary of the major duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

REPRESENTATIVE DUTIES: Leads subordinate staff in performing work activities related to the maintenance and repair of City streets and parks. Operates and maintains equipment used in streets and parks maintenance including graders, dozers, backhoes and front end loaders. Participates in the maintenance and replacement of asphalt surfaces and road edges for the City. Removes, reforms and replaces concrete driveways, sidewalks and other concrete structures. Trims and removes trees, bushes and other vegetation from City owned easements and right of ways.

Removes or paints over graffiti. Paints City owned curbs and street legends. Maintains City drains, sewer system and storm channels. Removes household appliances dumped illegally within the City. Responds to emergency calls to assist customers within the Streets Division. Arranges and removes street cones and barricades for street work.

Delegates and leads in work activities including street and park repair and maintenance. Assists in the implementation of safety procedures and guidelines for street and park maintenance staff. Assists in training subordinate staff. Prioritizes work activities of assigned staff. Monitors and assists in the evaluation of work activities for assigned staff. May be required to supervise inmates according to area of assignment.

Performs other duties as assigned or required.

KNOWLEDGE and SKILLS:

- Knowledge of applicable city, county, state and Federal statutes, rules, regulations, ordinances, codes, administrative orders and other operational guidelines and directives.
- Knowledge of the City's and the Department's policies and procedures.
- Knowledge of street maintenance concepts, techniques and materials.
- Knowledge of asphalt and concrete maintenance, repair and installation methods and techniques.
- Knowledge of occupational hazards and safety guidelines.
- Knowledge of operational procedures for power and hand tools and heavy equipment used in street and park maintenance.
- Knowledge of repair and installation of irrigation systems in city parks and right of ways.
- Skill in reading, understanding, interpreting and applying relevant city, county, state and Federal statutes, rules, regulations, ordinances, codes, administrative orders, policies and procedures and other operational guidelines and directives.
- Skill in assessing and prioritizing multiple tasks, projects and/or demands.
- Skill in working within deadlines to complete projects and assignments.
- Skill in assessing, analyzing, identifying and implementing solutions to complex problems.
- Skill in establishing and maintaining effective working relations with co-workers, staff, vendors, contractors, visitors, the general public and others having business with the City of Banning.

(continued on reverse side)

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MINIMUM QUALIFICATIONS: A high school diploma or GED **AND** three (3) years experience in street maintenance, concrete and asphalt improvement projects and/or heavy equipment operation that includes one (1) year work lead or supervision experience.

ADDITIONAL REQUIREMENTS: Must have at the time of application and must maintain a class B California commercial driver license and a valid forklift certificate. May be required to lift and/or carry heavy, bulky supplies, materials, equipment and/or items weighing up to 90 pounds.