



CITY OF BANNING, CALIFORNIA

Electric Services Worker

Job Code: 5150

FLSA

Exempt

Non-Exempt

JOB DEFINITION: Under close supervision, performs a variety of duties associated with performing non-aerial tasks in support of electric crew field activities.

ESSENTIAL FUNCTIONS: *The following duties ARE NOT intended to serve as a comprehensive list of all duties performed by all employees in this classification. Shown are duties intended to provide a representative summary of the major duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

REPRESENTATIVE DUTIES: Performs non-aerial tasks in support of electric crew field activities. Assists in the construction of new distribution lines, maintains new and existing lines and pulls, sags and energizes wire. Assists in the installation of new underground systems. Operates heavy equipment and a variety of hand tools for the maintenance of electric utility infrastructure. Cleans and maintains supplies, equipment and materials used for electric services. Provides customer service and answers trouble calls.

Aids in the maintenance of substations. Receives work orders and completes duties while implementing safety procedures. Assists in maintaining and installing City street lights. Performs tree trimming and weed abatement, as required.

Performs other duties as assigned or required.

KNOWLEDGE and SKILLS:

- Knowledge of applicable city, county, state and Federal statutes, rules, regulations, ordinances, codes, administrative orders and other operational guidelines and directives.
- Knowledge of the City's and the Department's policies and procedures.
- Knowledge of customer service techniques and principles.
- Knowledge of occupational hazards and standard safety precautions.
- Knowledge of operational procedures for hand tools and heavy equipment used in electric maintenance and repair.

- Skill in reading, understanding, interpreting and applying relevant city, county, state and Federal statutes, rules, regulations, ordinances, codes, administrative orders, policies and procedures and other operational guidelines and directives.
- Skill in working within deadlines to complete projects and assignments.
- Skill in establishing and maintaining effective working relations with co-workers, staff, vendors, contractors, visitors, the general public and others having business with the City of Banning.

MINIMUM QUALIFICATIONS: A high school diploma or GED. No previous work experience required.

ADDITIONAL REQUIREMENTS: Must obtain within six (6) months of employment and must maintain a class A California commercial driver license.