



City of Banning Police Department

125 East Ramsey Street
Banning, CA 92220
Phone Number: (951) 922-3170
Fax Number: (951) 922-0042
www.banning.ca.us



Dear City Merchant,

The attached form is to enable your Police Department to serve you in an expedient manner in an expedient effort to protect your business.

We would appreciate your cooperation in completing this form, which will enable us to contact important people in emergency situations.

As indicated on this form, please make several photocopies for future changes in the personnel that might occur. You can also find this form listed on our website above. Our records will only be as accurate as your submitted update form.

PLEASE TYPE OR PRINT CLEARLY

Thank you for your prompt attention in this matter.



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BUSINESS EMERGENCY UPDATE FORM

Please make a photocopy before completing and returning to facilitate any name changes in the future. Additional faxes must be sent to keep your emergency callout list accurate. You can also update this form on our website listed above.

PLEASE TYPE OR PRINT ONLY

DATE: _____

BUSINESS NAME: _____

PHONE NUMBER: _____

ADDRESS: _____
(Street, City, Zip Code)

ALARM: YES _____ NO _____

CAMERAS: YES _____ NO _____

HAZARDOUS MATERIAL: YES _____ NO _____

ALARM COMPANY AND PHONE #: _____

Emergency contact personnel that can respond immediately with key and/or access code after business hours. Please provide a maximum of three (3) numbers only:

1. Name & Title: _____
2. Name & Title: _____
3. Name & Title: _____

Phone #: _____
Phone #: _____
Phone #: _____

Comments: _____

